

Shelby County Common Pleas Court is seeking a dedicated Probation Officer/PSI Writer to assume the following duties and responsibilities:

Responsibilities include preparing pre-sentence investigations, judicial release and ILC reports, working with social service agencies and law enforcement, attend and testify at court hearings, conduct home visits, complete ORAS risk/need assessments and develop case plans for offenders.

Applicant must have a Bachelor's degree from accredited educational institution in the field of criminal justice, criminology, psychology or related field; or Associate's degree with two or more years of experience in criminal justice, criminology, social services, case management, counseling or related field. Additionally, applicants must have a valid driver's license, carry a taser and firearm, and have strong computer skills.

Qualified applicants should send resumes to: Court Administrator, Shelby County Common Pleas Court, P.O. Box 947, Sidney, OH 45365 or email to: lmoore@shelbycountycommonpleas.com.