

**Shelby County Common Pleas Court is seeking a dedicated Probation Officer/PSI Writer to assume the following duties and responsibilities:**

Responsibilities include preparing pre-sentence investigations, judicial release and ILC reports for Judge. The probation officer will be called upon to conduct ORAS assessments, drug screens, and testify at various court hearings.

Applicant must have a Bachelor's degree from accredited educational institution in the field of criminal justice, criminology, psychology or related field; or Associate's degree with two or more years of experience in criminal justice, criminology, social services, case management, counseling or related field. Additionally, applicants must have a valid driver's license, carry a taser, and have strong computer skills. Starting salary is \$16.50 per hour (40 hours per week), along with standard county benefits including health insurance, vacation, sick leave and PERS.

Qualified applicants should send resumes to: Court Administrator, Shelby County Common Pleas Court, P.O. Box 947, Sidney, OH 45365.