

**Shelby County CASA/GAL
Volunteer Coordinator Application**

Date _____

Last Name _____ First Name _____ Middle Name _____

Home Address _____

City _____ County _____ State _____ Zip Code _____

Home phone number _____ Work phone number _____

Cell phone number _____ E-mail Address _____

Emergency phone number _____ Emergency contact _____

Gender Date of Birth _____

Marital Status: Married Single Divorced Separated Widow

Employment status: Full time Part time Unemployed Student Retired

(If Applicable)

Place of current employment _____ Phone number _____ Extension _____

Address _____ City _____ State _____ Zip Code _____

E-mail address _____ Fax number _____

Position _____ Supervisor _____

Past Employment History & Education History/Degrees
[Please attach resume]

Volunteer Experience (What you have done and how long)

Do you have any training or experience in any of the following areas?

Accounting
Law
Government
Education
News/Media
Fund-raising

Strategic Planning
Community Needs Assessment
Technical Assistance
Volunteer Management
Advertising/public relations
Art/graphic design

Policy Making
Marketing
Writing Grants
Board Member
Leadership
Public Speaking

Have you ever been convicted of a crime related to children?

Yes No

Have you ever been convicted of a crime involving violence?

Yes No

(Any applicant found to have been convicted of, or having charges pending for a felony or misdemeanor involving a sex offense, child abuse or neglect, or related acts that would pose risks to children or Shelby County CASA credibility will not be accepted as a CASA staff member.)

Personal References:

At least two references must be unrelated to the applicant. (Please Print)

Name _____
Address _____
City _____ State _____ Zip Code _____
Phone _____ Relationship _____

Name _____
Address _____
City _____ State _____ Zip Code _____
Phone _____ Relationship _____

Name _____
Address _____
City _____ State _____ Zip Code _____
Phone _____ Relationship _____

Optional Information:

The Shelby County CASA/GAL Volunteer Coordinator will be employed without regard to gender, disability, age (over 21), race, national origin, marital status or sexual orientation. The sole qualification for staff acceptance will be suitability to perform the duties of the volunteer coordinator. The following information is used to target statistical information regarding our staff members.

Ethnicity	<input type="checkbox"/> African-American	<input type="checkbox"/> Asian-American	<input type="checkbox"/> Caucasian		
	<input type="checkbox"/> Latino	<input type="checkbox"/> Native American	<input type="checkbox"/> Unknown		
Education	<input type="checkbox"/> Some high school	<input type="checkbox"/> GED	<input type="checkbox"/> High school <input type="checkbox"/> Other		
	<input type="checkbox"/> College	<input type="checkbox"/> Post-graduate	<input type="checkbox"/> Some college		
Primary Language	<input type="checkbox"/> English	<input type="checkbox"/> French	<input type="checkbox"/> Spanish	<input type="checkbox"/> Signing	<input type="checkbox"/> Other
Secondary Language	<input type="checkbox"/> English	<input type="checkbox"/> French	<input type="checkbox"/> Spanish	<input type="checkbox"/> Signing	<input type="checkbox"/> Other

I, _____ hereby affirm that all of the answers provided on my application are true. I hereby authorize Shelby County CASA/GAL to secure national, state and local background checks, child protective services check and sex offender registry (as appropriate and permissible by law). Any prospective staff member found to have been convicted of, or having charges pending for a felony or misdemeanor involving a sex offense, child abuse or neglect, or related acts that would pose a risk to children or the CASA/GAL program's credibility will be rejected.

I understand that the information requested in this application will be used only for the purpose of determining my suitability as a staff member. All information obtained will be held in the strictest confidence.

Name _____

Signature _____ Date signed _____

Shelby County CASA/GAL
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Director Email: CASA.BDavis@shelbyco.net