

**FACT SHEET FOR PROPERTY IMPROVEMENTS**

PARCEL # \_\_\_\_\_ DATE \_\_\_/\_\_\_/\_\_\_

CORPORATION/TOWNSHIP \_\_\_\_\_

Instructions: Please check all information pertaining to your house, and feel free to offer comments below.

\* On what kind of foundation is your house built? Please indicate the portion of each (excluding the garage).  
SLAB \_\_\_\_\_ 1/4 \_\_\_\_\_ 1/2 \_\_\_\_\_ 3/4 \_\_\_\_\_ All  
CRAWL SPACE \_\_\_\_\_ 1/4 \_\_\_\_\_ 1/2 \_\_\_\_\_ 3/4 \_\_\_\_\_ All  
BASEMENT \_\_\_\_\_ 1/4 \_\_\_\_\_ 1/2 \_\_\_\_\_ 3/4 \_\_\_\_\_ All

What type of finish is in your basement? (Please check all that apply).

Floors: \_\_\_\_\_ Tile/Linoleum \_\_\_\_\_ Carpet \_\_\_\_\_ Concrete  
Walls: \_\_\_\_\_ Paneling \_\_\_\_\_ Drywall \_\_\_\_\_ Concrete Block  
Ceiling: \_\_\_\_\_ Suspended \_\_\_\_\_ Drywall \_\_\_\_\_ Unfinished

What is the approximate size of any finished area in the basement? \_\_\_\_\_ X \_\_\_\_\_ or SF area \_\_\_\_\_

\* What materials are on the floor of this house? (Please check all that apply).

\_\_\_\_\_ Carpet \_\_\_\_\_ Hardwood \_\_\_\_\_ Linoleum \_\_\_\_\_ Tile  
Other \_\_\_\_\_

\* What materials are on the interior walls of this house? (Please check all that apply).

\_\_\_\_\_ Plaster \_\_\_\_\_ Drywall \_\_\_\_\_ Fiberboard \_\_\_\_\_ Paneling  
Other \_\_\_\_\_

\* Please list the number of rooms on each floor (excluding the bathrooms).  
\_\_\_\_\_ Basement \_\_\_\_\_ First \_\_\_\_\_ Second \_\_\_\_\_ Third

\* Please list the number of bedrooms on each floor.  
\_\_\_\_\_ Basement \_\_\_\_\_ First \_\_\_\_\_ Second \_\_\_\_\_ Third

\* What heat sources are in the house?  
\_\_\_\_\_ Forced Air \_\_\_\_\_ Heat Pump \_\_\_\_\_ Geothermal  
\_\_\_\_\_ Propane \_\_\_\_\_ Hot Water/Steam  
\_\_\_\_\_ Electric Baseboard \_\_\_\_\_ Electric Ceiling  
\_\_\_\_\_ Space Heater Only \_\_\_\_\_ Wood Stove Only  
\_\_\_\_\_ No Heat  
Other \_\_\_\_\_

\* Please list the floors that are heated.  
\_\_\_\_\_ Basement \_\_\_\_\_ First \_\_\_\_\_ Second \_\_\_\_\_ Third

\* Does this house have central air conditioning?  
\_\_\_\_\_ Yes \_\_\_\_\_ No

\* Please list the floors that are air conditioned.  
\_\_\_\_\_ Basement \_\_\_\_\_ First \_\_\_\_\_ Second \_\_\_\_\_ Third

\* Does this house have a fireplace? \_\_\_\_\_ Yes \_\_\_\_\_ No  
If yes, how many fireplace stacks? # \_\_\_\_\_  
If yes, how many fireplace openings? # \_\_\_\_\_  
If yes, what kind? \_\_\_\_\_ Gas \_\_\_\_\_ Wood-burning  
Other \_\_\_\_\_

\* How many 3-fixture (toilet, sink and tub/shower) bathrooms does this house have on each floor?  
\_\_\_\_\_ Basement \_\_\_\_\_ First \_\_\_\_\_ Second \_\_\_\_\_ Third

\* How many 2-fixture (toilet, sink) bathrooms does this house have on each floor?  
\_\_\_\_\_ Basement \_\_\_\_\_ First \_\_\_\_\_ Second \_\_\_\_\_ Third

\* Are there other plumbing fixtures in this house?  
\_\_\_\_\_ Laundry Tub/Sink \_\_\_\_\_ Hot Tub/Whirlpool  
\_\_\_\_\_ Wet Bar  
Other \_\_\_\_\_

\* What year was this house built? \_\_\_\_\_

\* Was this house purchased recently? \_\_\_\_\_ Yes \_\_\_\_\_ No  
If yes, when? \_\_\_\_\_ Price \$ \_\_\_\_\_

\* What is the street address of this house?  
\_\_\_\_\_

\* Have you remodeled/improved this house in the last 5 years? \_\_\_\_\_ Yes \_\_\_\_\_ No If yes, what year? \_\_\_\_\_  
Approximate Cost \$ \_\_\_\_\_

Please list type of work done. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\* Have you removed any buildings or parts of the home recently, and when? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\* Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_