

January 4, 2024

Tina Hooks, Director
Shelby County Department of Job and Family Services
227 South Ohio Avenue
Sidney, Ohio 45365

**RE: Child Abuse and Neglect Memorandum of Understanding (MOU) Compliance
Notification**

Dear Director Hooks:

The Ohio Department of Children and Youth received the Shelby County Department of Job and Family Services (DJFS) MOU on December 8, 2023. The review determined that Shelby County DJFS' MOU is compliant, effective January 4, 2024, with the requirements in Ohio Administrative Code (OAC) rule 5101:2-33-26 *The County Child Abuse and Neglect Memorandum of Understanding*.

Shelby County DJFS is required to post the MOU to the general website of the county within thirty days from January 4, 2024. If there is a change to an individual who signed the MOU, Shelby County DJFS is to provide the new individual with a copy of the current MOU and obtain their signature acknowledging the MOU. Revisions made to the previously approved MOU are to be submitted to the Shelby County DJFS assigned Technical Assistance Specialist (TAS) within ninety days.

Please do not hesitate to contact Technical Assistance Specialist, Susan Shafer at Susan.Shafer@childrenandyouth.ohio.gov with any questions.

Sincerely,



Vincent Ciola, Bureau Chief
Bureau of Children Services Practice Advancement
Ohio Department of Children and Youth

cc: Sarah Dirksen, Shelby Co. DJFS
Diane Fox, DCY
Robynn Jasper, DCY
Susan Shafer, DCY