AMY L. BERNING
SHELBY COUNTY AUDITOR

129 EAST COURT STREET
SIDNEY, OHIO 45365

OFFICE HOURS
8:30 AM - 4:30 PM,
MON. - THURS.
8:30 AM - NOON, FRI.
(937) 498-7202

INSTRUCTIONS FOR SHELBY COUNTY DOG LICENSES:

2017 LICENSE FEES				
	1 YR	3 YR	Permanent	
Before Jan 31st	$16.00	$48.00	$160.00	
After Jan 31st	$32.00	$64.00	$176.00	

IT'S THE LAW
(ORC 955.21)
All dogs three months of age or older must be licensed. No dog shall be harbored, kept, or owned without displaying a valid registration tag.
(The law applies regardless of whether the dog is kept inside or out).

Dogs may be registered for a 1 yr, 3 yr or permanent license. Complete each line of the application for your dog(s). In particular, choose your "Term" (1-Year, 3-Year, or Permanent--see term codes below) and fill in "Fee Paid" based on the fee structure above. 3-Year and Permanent Licenses may only be purchased in person or by mail at the Shelby County Auditor's Office.
No Refunds Permitted.

ON-LINE

Register your dog on-line at www.shelbycountyauditors.com. Credit card payments only; license processing fee applies, as well as a 50 cent postage fee per order.

IN PERSON OR BY MAIL

1. Complete this form. Be sure the correct owner, street address, and pet description(s) appears on application.
2. Use this form to register 1 to 5 dogs. If you have more than 5 dogs, please list them on a separate sheet of paper and return it with this form. Ohio law requires a license for every dog more than 3 months old.
3. If you no longer own the dog(s) please contact the Shelby County Auditor's Office.
4. Enclose a check or money order for the correct fees payable to: **Shelby County Auditor**. Please do not send cash. **After January 31**, statutory late penalty increases the licensing rate. See above. Your application cannot be processed without the correct fees.
5. Please return the application, check or money order, and a self-addressed stamped envelope. A receipt will be returned to you with your 2017 license(s).

You may purchase the 1 year, 3 year and Permanent license(s) in person at the Shelby County Auditor's Office, 129 East Court St, Sidney or your can purchase the 1 year and kennel licenses at the Shelby County Animal Shelter, 1100 Clem Rd, Sidney.
Certificates of registration and registration tags shall be valid only during the CALENDAR year or years for which they are issued. ORC Sec 955.09.

Color Codes: BK=Black; WH=White; GR=Gray; BN=Brown; TA=Tan; BR=Brindle; YE=Yellow; RE=Red

---------- TEAR HERE ----------

AMY L BERNING, Shelby County Auditor
129 EAST COURT STREET, SIDNEY, OHIO 45365

APPLICATION for the registration of dog(s) for the year 2017

Age		Sex	Color								Hair		Term	Dog			- Office Use -
Yrs	Mos	M/F	BK	WH	GR	BN	TA	BR	YE	RE	(S/M/L)	Breed	(1/3/P)	Name	Fee Paid	Penalty	2017 License #

A penalty in an amount equal to the registration fee shall be assessed if Dog License is not secured on or before January 31, or within 30 days after the dog becomes 3 months of age, is acquired, or brought from outside the state. ORC Sec 955.01, 05.

Owner Information

Name: _____

Street Address: _____

Mailing Address: _____
if different(e.g. P.O. Box)

City: _____ State: _____ ZipCode: _____

The undersigned says that the facts indicated above ARE TRUE

Signature of Applicant _____

Date Signed _____

Phone # _____ Email _____

Deputy or Agent _____